

## Nazareth House P.S. Administration of Medicines Policy

- Parents should inform staff of any medical conditions.
- In normal circumstances, teachers *will not* administer medication to children. In *exceptional* circumstances a teacher will supervise children taking medicine when parents have made a written request, and, written, signed instructions are provided.
- In *emergency* situations, where parents cannot be contacted immediately, the school will take whatever action deemed appropriate.
- Emergency Medication will be kept securely and all staff informed of whereabouts.
- Appropriate advice/guidance will be sought from professional bodies.
- When Parental permission has been obtained, designated teachers will administer plasters for minor abrasions. Parents will always be informed.
- Parents will be always be informed if any treatment is given to their child.
- Parents will be contacted immediately for any head or eye injury and other serious injuries.
- Children should not, under any circumstances keep medicines in their possession in school, (e.g. paracetamol, anti-biotics)
- Asthma Protocol should be signed at the beginning of each year.
- Parents should instruct children in the safe use and storage of inhalers.
- Where necessary, teachers will provide secure storage for children's inhalers on a daily basis.
- Mr O'Hea will ensure that 1<sup>st</sup> Aid boxes are kept stocked.
- A list of staff with 1<sup>st</sup> Aid qualifications will be displayed in the staffroom.